

# STEPHEN L. KELCHAW

## OBJECTIVE

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To obtain a full-time construction management/engineering position with which I will be challenged and can contribute to company operations while gaining the necessary experience needed to advance in my career.

## EDUCATION

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The Pennsylvania State University University Park, PA  
**Architectural Engineering**

- Construction Management Option
- Cumulative GPA: 3.63/ Major GPA: 3.63
- Integrated B.A.E./M.A.E. Degree
- EIT status upon graduation in May 2010

## WORK EXPERIENCE

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Summer 2009 **ARAMARK Technical Services** Philadelphia, PA  
*Junior Project Engineer*

- Performed building commissioning tests and composed reports
- Assisted in performing energy audits/assessments
- Reviewed submittals, created punchlists, etc.

Summer 2008 **Masonry Preservation Services, Inc.** Berwick, PA  
*Junior Project Manager*

- Assisted with building forensics, solutions, and reports
- Conducted various quality and performance tests
- Ordered materials and created reconstruction plans

Summer 2005/07 **American Homes Enterprises, Inc.** Hazleton, PA  
*Craftsman*

- Performed basic carpentry work such as framing, roofing, and installation of windows and doors
- Ran electrical wiring and plumbing
- Read construction documents

## HONORS AND ORGANIZATIONS

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- The Schreyer Honors College
- The National Society of Leadership and Success
- Tau Beta Pi, The Engineering Honor Society
- Phi Alpha Epsilon, The Architectural Engineering Honor Society

## RELEVANT SKILLS AND SOFTWARE

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- Proficient knowledge of AutoCAD and Revit Architecture software
- Competent in HTML and web development software such as Adobe Dreamweaver and Microsoft FrontPage
- Software programming capabilities in the C# and C++ languages
- Adept abilities with scheduling software such as Primavera and Microsoft Project
- Excellent communication, writing, and research skills
- Great teamwork skills and an affable personality

## OTHER HOBBIES AND INTERESTS

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- Designing and building custom woodworking on the side
- Creating custom woodworking plans, including 3D graphics, material and cut lists, and step-by-step instructions
- Leisure activities include: golf, snowboarding, weightlifting, cycling, vegetable gardening, and cooking